# C:\Users\in5115\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Word\logo300x80.pngFACULTY OF EDUCATION, HEALTH AND WELLBEING

## Faculty Student Council – Education, Health and Sports (Walsall Campus), Semester 1

## Wednesday 6th December 2017 12:30pm-15:00pm

## WN 101, Samuel Johnson Building, Walsall Campus

|  |  |  |  |  |
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| **Name:**  **Student Representatives** | | **Title** | **Present/**  **Apologies** | |
| **Education Reps** | |  | **A** | |
| Allen, Cassandra (CA) | | Foundation Degree (Arts) Early Years Services at City of Wolverhampton College | **A** | |
| Aston, Andrew (AA) | | PGCE Post Compulsory Education | **A** | |
| Barnett, Hannah (HB) | | Foundation Degree (Arts) Early Years Services at Telford College of Arts and Technology | **A** | |
| Baumber, Jemma (JB) | | Foundation Degree (Arts) Early Years Services at The Bournemouth and Poole College | **A** | |
| Begum, Thaslima (TB) | | PGCE Post Compulsory Education | **A** | |
| Belai, Sophie (SB) | | BA Primary Education | A | |
| Blair, Catriona (CB) | | BA (hons) Early Childhood Studies | P | |
| Boyle, Michael (MB) | | PGCE Post Compulsory Education (English) | A | |
| Bridges, Jack (JB) | | Bed (Hons) Early Primary Education | A | |
| Brisband, Danielle (DB) | | BA (Hons) Special Educational Needs, Disability and Inclusion Studies and Childhood and Family Studies | A | |
| Brown, Chloe (CB) | | BEd (Hons) Primary Education | A | |
| Burbridge, Alix (AB) | | PGCE Post Compulsory Education | A | |
| Burrows, Abbygayle (AB) | | BA (hons) Family and Community Studies | P | |
| Carline, Eddie (EC) | | Professional Doctorate in Education (Educational Enquiry) | A | |
| Croudace, Charlotte (CC) | | BEd (Hons) Primary Education | A | |
| Deacon, Kerry (KD) | | Foundation Degree (Arts) Early Years Services at The Bournemouth and Poole College | A | |
| Dhanjal, Kiran (KD) | | PGCE Post Compulsory Education | A | |
| Dowd, Neviella (ND) | | BA (Hons) Special Educational Needs, Disability Inclusion and Childhood and Family Studies | A | |
| Doyle, Rebekah (RD) | | PGCE Secondary Education (PE) | A | |
| Fraser, Emily (EF) | | BA (Hons) Childhood, Family Studies and Education Studies | A | |
| Fraser, Leanne (LF) | | Foundation Degree (Arts) Supporting Children in Primary Education at Macclesfield College | A | |
| Gayle, Janei (JG) | | BA (hons) Special Educational Needs, Disability and Inclusion Studies (including sandwich placement) | A | |
| Gosling, Rachel (RG) | | MA Professional Practice and Lifelong Education (Year 1) | A | |
| Grewal, Luci (LG) | | BA (Hons) Education Studies and English | A | |
| Hashi, Hanaan (HH) | | Foundation Degree (Arts) Early Years Services at Sandwell College | A | |
| Hannay, Sarah (SH) | | BA (Hons) Early Childhood Studies | A | |
| Hickman, Kelly (KH) | | Foundation Degree (Arts) Early Years Services at City of Wolverhampton College | A | |
| Hill, Lisa (LH) | | Foundation Degree (Arts) Early Years Services at The Bournemouth and Poole College | A | |
| Holmes, Alix (AH) | | PGCE Secondary Education (Modern Foreign Language) | A | |
| Hussain, Sidarah (SH) | | BA (Hons) Childhood, Family Studies and Education Studies | A | |
| Jewitt, Molly (MJ) | | BA (Hons) Special Educational Needs, Disability Inclusion and Childhood and Family Studies | A | |
| Johnson, Grace (GJ) | | Bed (Hons) Primary Education | A | |
| Lloyd, Peter (PL) | | Bed (Hons) Early Primary Education | A | |
| Luczak, Charlotte (CL) | | Foundation Degree (Arts) Early Years Services at Sandwell College | A | |
| Marsh, Amy (AM) | | Foundation Degree (Arts) Early Years Services at The Bournemouth and Poole College | A | |
| Massey, Julia (JM) | | Early Childhood Studies | P | |
| Mason, Hayley (HM) | | MA Professional Practice and Lifelong Education | A | |
| Manahan, Beverley (BM) | | PGCE Post Compulsory Education | A | |
| McNamara, Kasey (KMcN) | | BA Primary Education | A | |
| Malli, Chantalle (CM) | | BA (Hons) Childhood and Family Studies and Sociology | A | |
| Morris, Samantha (SM) | | Foundation Degree (Arts) Early Years Services at The Bournemouth and Poole College | A | |
| Nyatanga,Tafi (TN) | | PGCE Post Compulsory Education (Maths) | A | |
| Khanum, Sameena (SK) | | PGCE Post Compulsory Education | A | |
| Othman, Shahain (SO) | | BA (Hons) Education Studies | P | |
| Owen, Abigail (AO) | | Foundation Degree (Arts) Early Years Services at Telford College of Arts and Technology | A | |
| Owen, Jessica (JO) | | Foundation Degree (Arts) Supporting Children in Primary Education at Telford College | A | |
| Parkes, Kelly (KP) | | BA (Hons) Childhood, Family Studies and Education Studies | A | |
| Parry, Melanie (MP) | | BEd (Hons) Primary Education | A | |
| Pope, Laura (LP) | | Foundation Degree (Arts) Supporting Children in Primary Education at Macclesfield College | A | |
| Potts, Amanda (AP) | | Foundation Degree (Arts) Supporting Children in Primary Education at City of Wolverhampton College | A | |
| Pritchard, Michelle (MP) | | Foundation Degree (Arts) Supporting Children in Primary Education at Telford College | A | |
| Rahman, Rashel (RR) | | PGCE Secondary Education (Chemistry) | A | |
| Shazad,Aishah (AS) | | BA (Hons) Special Educational Needs, Disability Inclusion and Childhood and Family Studies | A | |
| Short, Emily (ES) | | PGCE Secondary Education (PE) | A | |
| Smith, Anna (AS) | | Bed (Hons) Early Primary Education | A | |
| Stoute, Dee (DS) | | BA (Hons) Family and Community Studies **Faculty Rep Education** | P | |
| Street, Michelle (MS) | | BA (hons) Early Childhood Studies | A | |
| Walker, Autumn (AW) | | PGCE Post Compulsory Education | A | |
| Ward, Rebecca (RW) | | Foundation Degree (Arts) Early Years Services at The Bournemouth and Poole College | A | |
| Warsop, Julia (JW) | | Foundation Degree (Arts) Early Years Services at City of Wolverhampton College | A | |
| Lewis-Weaver, Martin (MLW) | | Foundation Degree (Arts) Supporting Children in Primary Education at Telford College | A | |
| Williams, Demi-Louise (DLW) | | BA (Hons) Education Studies and English | A | |
| Young, Beth (BY) | | PGCE Secondary Education (Dance) | A | |
| Zgrzyway, Shannon (SZ) | | Bed (Hons) Early Primary Education | A | |
| **Health Reps- Walsall and Burton** | |  |  | |
| Addison, Vera (VA) | | BNurs (Hon) Learning Disability Nursing at Walsall Campus | A | |
| Agho-Oghide, Gladys (GAO) | | Foundation Degree (Sci) Nursing Associate | A | |
| Appoh, Josephine (JA) | | BNurs (Hon) Learning Disability Nursing at Walsall Campus | A | |
| Arriesgado, Mark (MA) | | Masters in Nursing (Hons) MNurs | A | |
| Aziz, Azmat (AA) | | BNurs (Hons) Adult Nursing at Walsall Campus | A | |
| Baldwin, Lee (LB) | | BNurs (Hons) Adult Nursing at Burton Campus | A | |
| Baker, Dawn (DB) | | SWBH Sandwell and Birmingham Foundation Degree (Sci) Nursing Associate | A | |
| Brown, Sam (SB) | | BNurs (Hon) Learning Disability Nursing at Walsall Campus | A | |
| Brown, Lena (LB) | | BNurs (Hons) Adult Nursing at Walsall Campus | A | |
| Blair, Jodie (JB) | | BNurs (Hons) Adult Nursing at Walsall Campus | A | |
| Basden, Elizabeth (EB) | | Masters in Nursing (Hons) MNurs | A | |
| Bullock, Anthony (AB) | | BSC (Hons) Paramedic Science | A | |
| Campbell, Jade (JC) | | BNurs (Hons) Adult Nursing at Walsall Campus | A | |
| Cowdrill, Joanna (JC) | | BNurs (Children’s Nursing at Burton Campus | A | |
| Choudhury, Tasmin (TC) | | BSc (Hons) Midwifery/BSc (Hons) Midwifery shortened | A | |
| Chadderton, Adam (AC) | | BSC (Hons) Paramedic Science | A | |
| Coleman, Louise (LC) | | BSC (Hons) Paramedic Science | A | |
| Churm, Hannah (HC) | | BSC (Hons) Paramedic Science | A | |
| Cresswell, Julie (JC) | | Dudley and Wolverhampton CCG) Foundation Degree (Sci) Nursing Associate | A | |
| Davis, Leo (LD) | | BNurs (Hons) Adult Nursing at Walsall Campus | A | |
| Day, Tracey (TD) | | BNurs (Hon) Learning Disability Nursing at Walsall Campus | A | |
| Dubb, Wendy (WD) | | BNurs (Hons) Adult Nursing at Walsall Campus | A | |
| Duff, Rachel (RD) | | BNurs (Hons) Children’s Nursing at Walsall Campus | A | |
| Duggan, Suzanne (SD) | | Wolverhampton New Cross Foundation Degree (Sci) Nursing Associate | A | |
| Elms, Sarah (SE) | | BNurs (Hons) Adult Nursing at Burton Campus | A | |
| Flaherty, Fiona (FF) | | Dip HE Paramedic Science (course finishes Jan 18) | A | |
| Freeman, Liam (LF) | | BNurs (Hon) Learning Disability Nursing at Walsall Campus | A | |
| Fieldhouse, Sarah (SF) | | BNurs (Hons) Children’s Nursing at Walsall Campus | A | |
| Garvey, Michelle (MG) | | Masters in Nursing (Hons) MNurs | A | |
| Grant, Charlotte (CG) | | BNurs (Hons) Adult Nursing at Burton Campus | A | |
| Greenfield, Sarah (SG) | | BNurs (Hons) Adult Nursing at Burton Campus | A | |
| Goodfellow, Helen (HG) | | BNurs (Hon) Learning Disability Nursing at Walsall Campus | A | |
| Harris, Lorraine (LH) | | BNurs (Hons) Adult Nursing at Walsall Campus | A | |
| Hawes, Charlotte (CH) | | BNurs (Hons) Adult Nursing at Walsall Campus | A | |
| Hebberts, Shannon (SH) | | Masters in Nursing (Hons) MNurs | A | |
| Horsley, Mirandu (MH) | | BNurs (Hons) Children’s Nursing at Walsall Campus | A | |
| Howarth, Nicola (NH) | | Postgraduate Certificate (PgC) Education for Health, Social Care and Allied Professionals | A | |
| Jabeen, Sunena (SJ) | | BSC (Hons) Paramedic Science | A | |
| Javed, Tanzila (TJ) | | Masters in Nursing (Hons) MNurs | A | |
| Jennings, Kirsty (KJ) | | BNurs (Hons) Adult Nursing at Walsall Campus | A | |
| Johal, Kiranjit (KJ) | | Masters in Nursing (Hons) MNurs | A | |
| Jones, Daniel (DJ) SSSFT South Staffs | | Foundation Degree (Sci) Nursing Associate | A | |
| Jones, Luke (LJ) | | Dudley acute Foundation Degree (Sci) Nursing Associate | A | |
| Konti, Tigidenkki (TK) | | BNurs (Hons) Adult Nursing at Walsall Campus | A | |
| Loxton, Faye (FL) | | Wolverhampton New Cross Foundation Degree (Sci) Nursing Associate | A | |
| Mann, Harjinder (HM) | | SWBH Sandwell and Birmingham Foundation Degree (Sci) Nursing Associate | A | |
| Martin, Shaun (SM) | | BNurs (Hons) Adult Nursing at Burton Campus | A | |
| Masangkay, Lorely (LM) | | BNurs (Hons) Adult Nursing at Walsall Campus | A | |
| Masters, Karelia (KM) | | BNurs (Hons) Adult Nursing at Walsall Campus | A | |
| Mcanuff, Resian (RM) | | BNurs (Hons) Children’s Nursing at Walsall Campus | A | |
| Matthews, Kirstie (KM) | | BNurs (Hon) Learning Disability Nursing at Walsall Campus | A | |
| Morgan, Aimie (AM) | | BNurs (Hons) Adult Nursing at Burton Campus | A | |
| Moss, Ellie (EM) | | BSc (Hons) Physiotherapy | A | |
| Moulding, Lauren (LM) | | BNurs (Hons) Adult Nursing at Burton Campus | A | |
| Mtetwa, Dorothy (DM) | | Masters in Nursing (Hons) MNurs | A | |
| Norgrove, Grant (GN) | | BNurs (Hons) Adult Nursing at Burton Campus | A | |
| Nuta, Teodora (TN) S16 | | BSc (Hons) Midwifery/BSc (Hons) Midwifery shortened | A | |
| Parveen, Kauser (KP) | | BNurs (Hons) Adult Nursing at Burton Campus | A | |
| Pearce, Rachel (KP) | | Burton Trust Foundation Degree (Sci) Nursing Associate | A | |
| Pemberton, Sandi-Louise (SLP | | BNurs (Hons) Adult Nursing at Walsall Campus | A | |
| Phillips, Sarah (SP) | | BNurs (Hons) Adult Nursing at Walsall Campus | A | |
| Power, Victoria (VP) | | BNurs (Hons) Children’s Nursing at Walsall Campus | A | |
| Reynold, Linz (LR) | | SLAIP Mentorship Module (12 week long) | A | |
| Rowley, Emma (ER) | | BNurs (Hons) Adult Nursing at Burton Campus | A | |
| Sadd, Victoria (VS) | | BNurs (Hons) Children’s Nursing at Walsall Campus | A | |
| Sanders, Amy (AS) | | BNurs (Hons) Adult Nursing at Walsall Campus | A | |
| Scoins, Masie (MS) | | BSc (Hons) Midwifery/BSc (Hons) Midwifery shortened | P | |
| Shah, Maryam (MS) | | BSc (Hons) Midwifery/BSc (Hons) Midwifery shortened | A | |
| Shelley, Wendy (WS) | | BNurs (Hons) Adult Nursing at Walsall Campus | A | |
| Shippey, Chloe (CS) | | Dip HE Paramedic Science (course finishes Jan 18) | A | |
| Swindale, Kay (KS) | | BNurs (Hon) Learning Disability Nursing at Walsall Campus | A | |
| Sinar-Platt, Helen (HSP) | | Postgraduate Certificate (PgC) Education for Health, Social Care and Allied Professionals | A | |
| Smith, Luke (LS) | | Walsall Foundation Degree (Sci) Nursing Associate | A | |
| Terry, Hannah (HT) S15 | | BSc (Hons) Midwifery/BSc (Hons) Midwifery shortened | A | |
| Thompson, Tanya (TT) | | BNurs (Hons) Adult Nursing at Walsall Campus | A | |
| Tighe Harris Julie (JHT) | | BNurs (Hons) Adult Nursing at Walsall Campus | A | |
| Tilley, Harriet | | BNurs (Hons) Adult Nursing at Burton Campus | A | |
| Unitt, Ian (IU) | | BNurs (Hon) Learning Disability Nursing at Walsall Campus | A | |
| Vaughan, Karla (KB) | | SATH Shrewsbury and Telford Foundation Degree (Sci) Nursing Associate | A | |
| Vickers, Rachael (RV) | | BNurs (Hons) Adult Nursing at Burton Campus | A | |
| Wallbank, Amy (AW) | | Masters in Nursing (Hons) MNurs | A | |
| Watts, Lana (LW) | | BNurs (Hons) Children’s Nursing at Walsall Campus | A | |
| Walton, Jade (JW) | | BSc (Hons) Midwifery/BSc (Hons) Midwifery shortened | A | |
| Westmacott, Siobhan (SW | | BNurs (Hons) Children’s Nursing at Walsall Campus | A | |
| Wilson, Amy (AW) | | BNurs (Hons) Children’s Nursing at Walsall Campus | A | |
| Wilson, Bethany (BW) | | BNurs (Hons) Children’s Nursing at Walsall Campus | A | |
| **Sport Reps** | |  |  | |
| Abraham, Isaac (IA) | | BA (Hons) Physical Education | A | |
| Ali, Erhan (EA) | | BA (Hons) Physical Education | A | |
| Akib, Mohammed (MA) | | BA (Hons) Physical Education | A | |
| Andrade, Jeremiah (JA) | | BSc (Hons) Sport and Exercise Science | A | |
| Avery, Laura (LA) | | BA (Hons) Physical Education | A | |
| Clarke, Jordan (JC) | | BA (Hons) Physical Education | A | |
| Fulwell, Bethan (BF) | | BSc (Hons) Exercise and Health | A | |
| Giwa, Ayomide (AG) | | BSc (Hons) Sport and Exercise Science | P | |
| Guy, Luke (LG) | | BSc (Hons) Sport and Exercise Science | A | |
| Hunt, Liam (LH) | | BA (Hons) Physical Education | A | |
| Lewis, Emma (EL) | | BSc (Hons) Exercise and Health | A | |
| Mahamud, Farhiya (FM) | | BSc (Hons) Exercise and Health | A | |
| Martin, Demani (DM) | | BSc (Hons) Exercise and Health | A | |
| Monckton, Abigail (AM) | | BSc (Hons) Strength and Conditioning | A | |
| Mullany, Daniel (DM) | | BSc (Hons) Exercise and Health | P | |
| Murphy, Shannon (SM) | | MRes Sport and Exercise | P | |
| Newman, Charlotte (CN) | | BSc (Hons) Exercise and Health | A | |
| Osakwe, Celia (CO) | | MRes Sport and Exercise | A | |
| Preene, Karen (KP) | | BSc (Hons) Exercise and Health | A | |
| Roper, Alex (AR) | | BA (Hons) Physical Education | A | |
| Rose, Thomas (RT) | | BA (Hons) Physical Education | A | |
| Smythe, James (JS) | | BA (Hons) Physical Education | A | |
| Thompson, Megan (MT) | | BSc (Hons) Exercise and Health | A | |
| Williams, Renee (RW) | | BSc (Hons) Sport and Exercise Science | A | |
| **Staff Representatives** | |  | A | |
| Andy Aston | | Graduate Teaching Assistant | A | |
| Baggott, Stephen (SB) | | Estates and facilities | P | |
| Baker,Sarah (SB) | | Catering manager- this position is now vacant. | A | |
| Bowen, Nicola (NB) | | Midwifery Lecturer | A | |
| Bruce, Sarah (SB) | | Chaplaincy | P | |
| Campbell, Michael (MC) | | Careers | P | |
| Davidson, Susan (SD) | | Learning Information Services (LIS) | P | |
| Davidson, Sharon (SD) | | Careers Enterprise Department | A | |
| Deakin, Grace (GD) | | Student Advisor | P | |
| Dorward, Kirsty (KD) | | Head of Student Experience Projects | A | |
| Douglin, Troy-Alexander | | Physician Associate lecturer | A | |
| Edwards, Marcia (ME) | | Head of Midwifery | A | |
| Elsmore, Jon (JE) | | Dean of Students | P | |
| Eves, Robin (RE) | | Student’s Union Student Voice and Democracy Co-ordinator | P | |
| Foster, Yvette M (YF) | | Accommodation Services | A | |
| Galloway, Shaun (SF) | | Course leader Sports Coaching Practice (football) | A | |
| Galloway, Zsuzsa (ZG) | | Sports Coaching Lecturer and Faculty Enabling Tutor | A | |
| Gregory, Peter (PG) | | Paramedic lecturer | A | |
| Glendenning, Fay (FG) | | Secondary lecturer | A | |
| Hanson, David (DH) | | Head of Adult Nursing | A | |
| Jackson, Paul (PJ) | | Head of Practice Learning | A | |
| Jenkins, Clair (CJ) | | Head of Primary Education | A | |
| Jones, Graham (GJ) | | Senior Lecturer in Childhood and Family Studies | A | |
| Jones, Sharon (SJ) | | Estates and facilities- Accommodation Services | A | |
| Khalid, Anisah (AK) | | Student’s Union Academic Officer | P | |
| Langford, Louise (LL) | | Counselling- Student Support and Wellbeing | A | |
| Leith, Emily (EL) | | Graduate Intern | P | |
| Mckoy, Sharon (SM) | | IT Services | A | |
| Maullin, Ian (IM) | | FEHW Student Services manager | A | |
| Nash, Tracy (TN) | | Stand in Sarah Wiseman | A | |
| Oleary, Nicholas (NOL) | | Course leader and Senior lecturer in Physical Education | P | |
| Owen, Lavern (LO) | | Counselling -Student Support and Wellbeing |  | |
| Richards, Lynn (LR) | | Senior lecturer in Childhood and Family Communities | P | |
| Rhoades, Gavin (GR) | | Senior lecturer in Education and Inclusion Studies | A | |
| Rozsahegyi, Tunde (TR) | | Senior lecturer in Special Education Needs, Disability and Inclusion Studies | A | |
| Sudron, Ceri (CS) | | Senior lecturer and course leader in Paramedic Science | A | |
| Smith, Julian (JS) | | Deputy Director of the Institute of Sport, and Head of Curriculum Delivery | P | |
| Smith, Tina (TS) | | Senior lecturer in Biomechanics | A | |
| Stanley, Faye (FS) | | Head of Childhood and Family Studies | P | |
| Thompson, Gemma (GT) | | Student Advisor | A | |
| Wallis, Tracy (TW) | | Head of Student Experience Progression, Attainment and Employability | P | |
| Westwood, Lynne (LW) | | Senior lecturer in Learning Disability | P | |
| Westwood, Nicola (NW) | | Head of Teaching, Learning, Assessment and Inter-professional Education | A | |
| Wright, Gemma (GW) | | Student Advisor | P | |
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| **17/01**  **Noted** | **Welcome and Apologies**  The meeting was chaired by Dee Stoute, Faculty Rep for Education. All members were introduced and welcomed to the meeting. | | |
| **17/02**  **Noted** | **Minutes from the previous meeting**  The minutes from the previous meetings held on 30th and 28th March 2017 were agreed as an accurate reflection of discussions. | | |
| **17/03**  **Noted** | **Matters arising**  Matters arising were discussed as part of the agenda and any related discussions are noted below. Closed out actions are identified on the attached action plan. | | |
| **17/04 Faculty Representative Update** | | | |
| **Noted** | Faculty Rep stated she has been trying to get a shop at Walsall campus, there have been conversations with the Student’s Union Walsall campus officer who is working on a business plan for this project. The Student’s Union are in support, however there needs to be evidence there is a demand for the shop with more convenience store type products (mini-supermarket). JE acknowledged there is an emergency supply of resources in the canteen; students can ‘sample’ items and order online for these to be delivered to the campus.  **Action: Course Reps to canvas students to identify the items they would like to be available in the Walsall shop. RE to email course reps not present at this meeting to speak with students regarding the Walsall shop.**  **Action: GD to invite Georgia Snelling (Walsall campus officer) to the semester two Faculty Council meeting.** | | |

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| **17/05 Course Representative Updates** | |
| **17/05.1**  **Noted**  **Discussed** | **Microwave availability to students**  Midwifery students would like to have a microwave area for students to heat up there food. There are facilities at Wolverhampton campus and students would like to have this facility at Walsall.  It was discussed a microwave can be installed easily at the university however someone will need to take responsibility for this in regards to cleaning the appliance. JE suggested the university will pay for the microwave and MP will organise for facilities to PAT test the appliance. It was felt the Student’s Union would be the most appropriate venue for this appliance. |
| **17/05.2**  **Noted and discussed** | **Samuel Johnson building (WN) foyer heating**  Students are complaining it is cold in the Samuel Johnson (WN) foyer, there have been discussions about possibly changing the door access. MP is looking into this, temperature readings are being taken. There was previously a heating issue in WN that has now been resolved. |
| **17/05.3**  **Noted**  **Discussed** | **Talking in lectures**  Exercise and Health students are becoming frustrated with some students who are causing disruption during lectures by talking and watching films.  It was discussed lecturers can struggle to identify which students are being disruptive in a lecture room/theatre. Disruptive students were noted as an issue on the National Student Survey. JS suggested for students who are becoming frustrated by this issue to speak with their lecturer who will be able to escalate their concerns at Course Management Committee meetings and will be able to speak with students regarding university expectations, Student Charter and Behaviour Policy. If required lecturers can speak with Conduct and Appeals regarding a particular student (s) and removal from module. |
| **17/05.4**  **Noted**  **Discussed** | **Vibrancy at Walsall campus**  Sports and Exercise Science students feel there is more vibrancy at Wolverhampton campus, student union as more events are organised.  It was discussed the Faculty Rep has previously lobbied for more events at Walsall. Events need more promotion, however specific targeting of specific groups is required. |
| **17/05.5**  **Noted** | **Accommodation heating issues**  Students feel the heating in their university accommodation is faulty as the rooms are cold. MP suggested for students to report these issues to ‘Fixit’.  **Action: MP to look into the heating issues.** |
| **17/05.6**  **Noted** | **Water machine- Samuel Johnson building (WN) foyer**  It was noted the water machine in the foyer in the Samuel Johnson building is not working.  **Action: MP will look into this issue.** |
| **17/05.7**  **Noted** | **Toilet facilities in the William Penny Brook (WD) building.**  There are inadequate toilet facilities in the William Penny Brooks’ building, the first floor ladies toilets are out of use resulting in ques for the disabled toilets. There are also shower issues in this area. MP explained maintenance is looking into these issues. |
| **17/05.8**  **Noted**  **Discussed** | **DBS**  It was noted a sport student was unable to enrol due to Faculty Student Services being unable to set the DBS to ‘pending’ status, resulting in a delayed start to their course as there was limited access to university facilities. Some students who have been brought forward from January 2018 to September 2017, feel their student experience has been affected as they were unable to access university facilities and in particular lecture materials due being unable to enrol.  Discussion around DBS that have been fed back to Welcome Week steering group. There have been discussions for course leaders to have further input in providing extra support for those students who have been unable to access lecture materials. There was further discussion regarding ‘conditional’ and ‘unconditional’ offer, students are usually offered ‘conditional’ offers that are subject to completing the DBS. There has been some confusion regarding if students will require a new DBS during the course, however when a DBS has been issued this will cover the entire length of the course.  **Action: GW/TW to feedback to external partnerships and to DAG to discuss how students receive information regarding DBS and the university approach to DBS.**  **Action: GW to check if the university offers unconditional offers or is it conditional following completion of DBS?** |
| **17/05.9**  **Noted**  **Discussed** | **Personal training modules in sport course**  Some students in Sport and Exercise Science do not feel confident in the personal training element of their course and would prefer extra lecturers.  JS acknowledged the course structure has now changed and these changes may have resolved this issue.  **Action: JS to pass this back to course leaders in the next Course Management Committee meeting.** |
| **17/05.10**  **Noted and**  **Discussed** | **University response to students with disabilities.**  It was noted there is support in place for students with a disability; however some students experience long delays in receiving the appropriate funding and equipment.  Some students with a disability experience a delay in receiving the appropriate support and equipment can take a long time to arrive. Discussions took place if there is anything the university can offer in the interim. GW explained this has been raised with the Dean of faculty and the faculty is looking into training in university responses. Library resources can be provided in electronic format for students. JE explained students can apply for the Disabled Students Allowance (DSA) and it is recommended this is applied for at least six months prior to starting university. Deferral can also be recommended to students if the support is not in place (this is for the student to decide). |

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| **17/05.11**  **Noted** | **Parking**  Paramedic students are impressed with the new car parking facilities. Some paramedic students are struggling with the buzzer for when attempting to get into university carparks (particularly by the accommodation services). The buzzer is too high for some students to reach.  **Action: MP will speak with his team regarding the installation of a lower buzzer.** |
| **17/05.12**  **Noted and discussed** | **Lecture room facilities**  It was noted students have experienced inadequate lecture room facilities, the lecture room has often been too small with no equipment. This issue has been raised at the Course Management Committee meeting for Paramedic students.  Some students feel the lighting is too bright in lecture room and there is no natural lighting. It was discussed the lighting facilities can be adjusted. |
| **17/05.13**  **Noted** | **Catering hygiene**  Students have noted some catering staff wearing the same gloves when distributing food, emptying bins and smoking.  **Action: MP to speak with catering staff.** |
| **17/05.14**  **Noted and**  **discussed** | **Smoking shelters**  Students are querying if it will be possible to have a smoking shelter at city campus.  Discussions took place regarding the courtyard area at city campus, students were questioned during the regeneration of this area and if they felt a smoking shelter would be appropriate however following students advice they felt smokers should go outside of campus. The university is unable to have a smoking shelter outside the Millennium City building due to land ownership by Wolverhampton City Council. |
| **17/05.15**  **Noted and**  **discussed** | **Wellbeing events**  Graduate Teaching Assistant (GTA) students require more training courses to be made available for when responding to students in distress and Safeguarding Training courses.  It was noted the Student’s Union have organised for wellbeing events throughout the academic calender. If any GTA’s meet experience students who are distressed, they are to refer students to the Safeguarding lead. The Faculty Student Advisors have received the ‘Safeguarding’ and ‘How to handle students in distress’ course training. Claire Dickens and her team organise Safeguarding training for staff. |
| **17/05.16**  **Noted** | **Learning Centre**  Students have enjoyed and feel the Learning and Skills sessions are very accessible for students. The 24 hour opening facility has been well received by students. Students in particular like the ASSIST option. Students have found there is a good availability of text books/e-books available and there are many useful support sessions available (referencing support). |
| **17/05.17**  **Noted**  **Discussed** | **Safety on campus**  Some students feel unsafe walking to different buildings at Walsall campus during the dark evenings.  It was discussed some students from university accommodation feel unsafe when walking to different buildings, in particular students from Gorway accommodation. MP explained to course reps there is a chaperone service provided by the university security team, students are to call 2106 and security will be able to chaperone students to other buildings.  **Action: All course reps are to inform students on their courses regarding this chaperone service (walking bus).** |
| **17/05.18**  **Noted** | **CANVAS**  Students feel CANVAS is a good VLE, it is accessible for students. Students like the option where they can ask tutors to upload items they require for their module. Midwifery students feel there needs to be consistency on the CANVAS pages, as courses have different layouts.  **Action: MS (midwifery) to take this back to course team to make this more accessible and more consistent.** |
| **17/05.19**  **Noted and discussed** | **Inter-site travel**  It was noted students like the new inter-site campus bus, there is a lot more space and the inter-site buses are able to carry more students. Some students would like the phone chargers on buses to be improved, as IPhones and Androids are slow when receiving charge. MP explained a transport survey is taking place in the refectory this afternoon. |
| **17/05.10**  **Noted and discussed** | **Walsall catering**  Students are happy with the variety food choice available but feel the price of food is expensive when compared to other food outlets offering students better food deals. Will it be possible to have meal deals? Students feel food prices is particularly important for Walsall based students as the campus is situated with no shops nearby. It was raised the Faculty Rep is currently researching into the cost of food at Wolverhampton and Walsall campus.  **Action: Student’s Union to advertise food choices available at the Squeezebox.** |
| **17/05.11**  **Noted** | **Student’s Union activities**  Students enjoy the Student’s Union quiz nights but would like to know if it will be possible to have earlier quiz start times to encourage students are already on campus to attend?  **Action: RE to feed back to the Student’s Union.**  **Course reps to check with students if they would be more inclined to attend Student’s Union Quiz night activity at an earlier time.** |
| **17/05.12**  **Noted**  **Discussed** | **Financial support**  It was noted mature students and student parents will be experiencing potential financial difficulties due to credit changes.  It was discussed for those students who are experiencing financial hardship; they can apply for the Dennis Turner Opportunity fund. It is also advised for students to speak with the Student’s Union Advice and Support centre for financial advice.  **Action: GD to provide financial information to AA for any students with financial queries.** |
| **17/05.13**  **Noted and discussed** | **Recycle food opportunities**  AK raised the discussion point of the university organising a scheme for perishable and non-perishable food. JE explained there are Homeless charity and Foodbank collection points taking place across campuses. There needs to be further advertisement of where students can leave food for the Homeless and Food Bank Appeals. |
| **17/05.14**  **Noted and discussed** | **Lecture room issues for midwifery students and welcome week Uni smart lecture**  Midwifery students have experienced issues with lecture room facilities, often the room provided is too small. Some students felt the induction Uni smart lecture was inappropriate for mature students as the content was aimed at younger students who were living on campus away from home. GW explained this feedback has been relayed to the Faculty Start right Meeting.  **Action: this issue is to be followed up by midwifery lecturer present at the meeting.** |
| **17/05.15**  **Noted** | **Accommodation**  A floor in the student accommodation (Student Village) has uncomfortable paint decoration (bright orange) as it is too strong and uncomfortable to be living in. Is it possible to have more neutral colours? MP noted facilities are decorating university accommodation.  **Action: MP will look into the dates for when accommodation will be re-decorated.** |
| **17/05.16**  **Noted** | **Occupational Health**  Physiotherapy students have experienced issues with enrolling due to occupational health, there appears to be a lack of communication between New Cross Hospital and the university. If students are concerned with their Occupational Health, FEHW Student Services have the Occupational Health team contact details for their support.  **Action: GW to feed this back to the Faculty Start right meeting.** |
| **17/05.17**  **Noted** | **Uniform measurement for Physiotherapy students**  Some physiotherapy students have not received their uniform measurement at this stage in the semester.  **Action: GW to feed this back to TG in regards to uniform measurement opportunities.** |
| **17/05.18**  **Noted** | **CANVAS**  Students enquired if it will be possible for CANVAS queries to be received into the same email inbox? HC explained students can change their notification preferences in their CANVAS account settings, this will ensure notifications go to one email inbox. |
| **Service department update** | |
| **17/06.1**  **Reported** | **Learning Information Services (LIS)**  LD explained there has been an increase in support, there is a visible helpdesk in the Performance Hub and study skills support sessions are taking place in a POD in the Learning Centre. The study skills have a drop-in or appointment system, if students require different times as shown on the LIS website they are to contact [skills@wlv.ac.uk](mailto:skills@wlv.ac.uk). There are extra support facilities available for students with additional needs that have been recognised by the Student Support and Wellbeing team, dyslexia students can now receive an extension for their library book loan. |

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| **17/06.2**  **Reported** | **Careers, Enterprise and the Workplace**  MC explained there will be a Careers Fair taking place in Semester 2. Careers are looking at organising a Careers Fair at the start of the academic year at Walsall campus which will be similar to Wolverhampton careers fair. There are individual drop-in sessions and classes for careers sessions taking place throughout the academic year. There is an employability award which will have been incorporated into the course. It was discussed if it will be possible for Careers to have sessions during induction week. |
| **17/06.3**  **Reported** | **Counselling**  No formal updates. The quickest way for a student to be seen (whether on our waiting list or not) is to use the drop-in (during term-term) at City Campus, in ML Building, between 12.30pm and 1.30pm on Monday to Friday and at Walsall Campus, in the SU, between 12.30pm and 1.30pm on Tuesdays. There's no need to book, appointments of around 15 minutes are offered on a 'first come, first served basis' so please advise students to come early, i.e. at 12.20pm to avoid disappointment.  Students can access the service at either campus. LO to speak with colleges if there are any students in colleges who require counselling support. |
| **17/06.4**  **Reported** | **Chaplaincy**  No updates. |
| **17/06.5**  **Reported** | **Accommodation**  No updates |
| **17/06.4**  **Reported** | **Facilities**  MP explained the access road off the Broadway Road for student car parking is nearly completed and should be finished during semester two. Magdalene road will be blocked and students will be encouraged to make use of the new car parking facilities (access road and traffic light updates). It was noted that students will be informed of these changes. |
| **17/07**  **Reported** | **Students’ Union Update**  AK explained there is a ‘include me’ (#includeme) week taking place the week commencing 4th December 2017, this is to encourage students to vote on topics regarding their university life. Topics are ranging from assessment/anonymous marking to the attainment gap in higher education. Students are can vote anonymously and add feedback on academic issues. The Student’s Union would like to thank the various departments within the university for their support.  RE explained there will be further course rep training in semester two, he would like to extend his thanks to all of the 749 students who have come forward as course reps. |
| **17/08 Miscellaneous Student Items (Not already discussed above)** | |
| **Noted**  **Noted** | **CANVAS update- Jon Elsmore**  It was noted that staff and students are becoming more familiar with CANVAS, there has been positive feedback with the new VLE. Some final year students would prefer to have been left with WOLF as the transition to CANVAS caused some disruption for final year students. Some students are concerned about work upload and other students being able to see each other’s work. It was noted work can be made anonymous. Students are to make use of the 24/7 365 days a year CANVAS support button, this team can also support with students who are unable to upload work.  Faculty Student Services and FEHW Student Advisors  GD explained the FEHW Student Advisors are now based in the Student Services, Jerome K Jerome (WA) building, room 005. The team can be contacted either through drop-in’s, appointments, telephone, email, E:vision help desk call, social media (twitter and Facebook) and Skype sessions.  Career Development Week will be taking place the week commencing 12th February 2018. Students can book on to courses through wlv.ac.uk/cdw, if there are any problems students can email [cdw@wlv.ac.uk](mailto:cdw@wlv.ac.uk) or speak with Student Advisors and Graduate Intern in Student Services. |
| **17/09 Faculty Updates from PL Student Experience** | |
| **Reported** | TW explained there have been a record number of sales for Career Development Week. Students are able to book on to courses cross faculty. There will be a Careers Fair from 10am-1pm in the Sports Hall Arena, the fair will include recruitment agencies from Education and Health.  At the end of semester one students will have the opportunity of rating their module, the feedback is important for teaching as the questions are course related and will inform tutors on their student feedback for the course.  Thank you to RE for organising course rep training and extra training for January starters. The role of the course rep provides skills for employability and CV building.  The National Student Survey will be open from January 2018, there will be promotion and launch across the university, it is the opportunity for students to feedback on their time at university (this includes teaching, university facilities and the overall student experience).  If students are experiencing bad behaviour from students on their course, these issues can be fed back to the suitability panel. |
| **17/10 Any Other Business** | |
|  | There were no further issues to report. |
| **Date of next meeting: Monday 12th March, 12pm-14:30pm, room TBC** | |