

Purpose and values of the Students' Union

The Students' Union exists to advance the education of its members, the students at the University of Wolverhampton. It does this through a number of activities including offering individual advice, supporting student communities, championing the student voice and delivering events.

Be Supportive - By supporting our students to get the best out of their student experience

Be Brave - By being a strong, proactive Union, trusted by students who know we have their back

Be Inclusive - By welcoming, supporting, respecting and celebrating students of diverse backgrounds, experience or identity

Be Innovative - By being creative and agile, actively seeking opportunities that will have a meaningful impact on students' lives

Role Profile

The Student Voice team works with students to offer bespoke support for students' issues, elevate the student perspective and provide evidence for senior leaders across the Union and University to make strategic improvements to their services. Course Reps advocate for students as part of the SU Student Voice team.

Post:	Course Rep
Salary and Scale:	Voluntary
Hours:	Approximately 5 hours a month
Reports to:	Faculty Rep

Purpose of Post

The purpose of the Course Rep role is to represent the views and academic interests of students on their course. Course Reps act as a vital link between students, academic staff, and the Students' Union, ensuring that student feedback is heard and used to enhance the quality of teaching and learning. By gathering and communicating feedback, Course Reps contribute to shaping a better educational experience for both current and future students.

Primary Responsibilities

1. Gather and present feedback from students on academic matters and the overall course experience.
2. Attend and contribute to course committee meetings to represent student views.
3. Work collaboratively with academic staff and the Students' Union to address issues and suggest improvements.

4. Communicate updates and outcomes from meetings back to students on the course.
5. Work with and report to the Faculty Rep, responding to any requests or communications they share on behalf of the wider student voice structure.

General Responsibilities

1. Maintain confidentiality of any sensitive information shared through the course of the role.
2. Represent the values of the Students' Union in all interactions and communications.
3. Respond to reasonable requests from the Faculty Rep or SU staff and contribute to the work of the Student Voice team where appropriate.

Benefits and Rewards

1. Develop valuable transferable skills including communication, leadership, time management, public speaking, and project coordination.
2. Gain experience participating in meetings and working with a range of stakeholders across the SU and university.
3. Receive full training, plus access to additional development opportunities such as the Course Rep Conference.
4. Earn a certificate and digital badge upon completing training, as well as a Course Rep lanyard for visibility and recognition.
5. Log volunteer hours through the SU's volunteering scheme and receive awards when you reach key milestones.
6. Be part of creating positive change in your course and help shape the student experience for others.
7. Meet and collaborate with other Course Reps and SU staff in a supportive and rewarding environment.

What makes a good Course Rep?



You're a current student who wants to make a positive difference on your course.



You're approachable and keen to listen to your fellow students.



You're comfortable sharing feedback clearly with staff and peers.



You're reliable and able to attend meetings and training sessions.



You're enthusiastic about improving the student experience and representing diverse voices.