

VP ACADEMIC

Be the voice of students' learning at Wolverhampton

Are you passionate about making students' voices heard? As Vice President Academic, you'll lead the way in improving the learning experience for everyone at the University of Wolverhampton. This full-time, paid role is all about helping students shape how teaching, studying and academic support work across the University.

You'll be the main student representative for academic issues — sitting on important University meetings, sharing what students really think, and making sure decisions are made with students, not just for them. You'll also work closely with course reps and faculty reps to make sure every student, in every school, has their say.

What You'll Be Doing

No two days are the same! You might be:

- Meeting University leaders to discuss feedback and make changes that improve learning and teaching.
- Supporting students through academic challenges like appeals or disciplinary processes.
- Running campaigns about issues that matter to students — from assessment feedback to study spaces.
- Helping course and faculty reps make change in their schools and celebrate their wins.
- Working with your fellow SU Officers to make sure students' needs shape everything we do.

You'll be out and about chatting with students, attending events, and finding out what's really going on in classrooms and lecture halls. You'll take what you learn to the people who can make things happen — and then make sure students know what's changed as a result.

Why You Should Get Involved

This role is perfect if you love helping others and want to make a real difference. You'll:

- Make an impact: Influence how teaching and support are delivered across the University.
- Learn loads: Develop skills in leadership, communication, teamwork, and problem solving.
- Grow your confidence: Speak up in big meetings and represent thousands of students.
- Build connections: Work with staff, local leaders, and other student reps.
- Be part of something bigger: You'll also be a **Trustee** of the Students' Union, helping to shape its future and make sure it stays student-led and inclusive.

If you care about making sure students have the best possible academic experience — and you're ready to lead positive change — this could be the perfect role for you.

MAKE YOUR MARK

Purpose and values of the Students' Union

The Students' Union exists to advance the education of its members, the students at the University of Wolverhampton. It does this through a number of activities including offering individual advice, supporting student communities, championing the student voice and delivering events.

Be Supportive - By supporting our students to get the best out of their student experience

Be Brave - By being a strong, proactive Union, trusted by students who know we have their back

Be Inclusive - By welcoming, supporting, respecting and celebrating students of diverse backgrounds, experience or identity

Be Innovative - By being creative and agile, actively seeking opportunities that will have a meaningful impact on students' lives

Purpose of Post

Lead student representative for all academic matters at the University of Wolverhampton. They oversee and strengthen the academic representation system - including Course Reps and Faculty Reps, to ensure that student feedback directly informs teaching, learning and academic policy across the University.

Working with senior University staff, the Vice President Academic ensures that the student voice is central to decisions about education quality, assessment, learning resources, and the overall academic experience.

Post:	VP Academic
Salary and Scale:	£23,500
Hours:	35 hours per week
Responsible to:	Trustee Board / Student Council

Primary Responsibilities

1. Lead and develop the University's academic representation structure, supporting Course Reps and Faculty Reps across all schools and campuses.
2. Work closely with Student Engagement staff to ensure reps are trained, supported, and recognised for their contributions.
3. Regularly meet with Faculty Reps to identify issues, share updates, and develop collective student priorities.
4. Represent students' academic interests at University committees, boards and working groups, ensuring feedback is heard and acted on.
5. Champion the academic voice of students through campaigns, consultations and surveys that highlight key education issues.
6. Work with University staff to improve teaching, learning and assessment practices.

7. Attend and contribute to academic committees such as Academic Board, Learning & Teaching Committee and Quality Assurance groups.
8. Influence University policy on areas such as academic integrity, feedback quality, accessibility of learning, and digital education.
9. Maintain positive relationships with senior academic staff and professional services to secure meaningful change.
10. Provide guidance and representation to individual students on academic issues such as appeals, complaints or disciplinary cases.
11. Identify recurring academic concerns and work proactively with the University to address them.
12. Monitor developments in higher education policy at local and national level and communicate their relevance to Wolverhampton students.
13. Lead academic research and data analysis (e.g., NSS, student feedback) to shape SU priorities and campaigns.
14. Contribute to Wolves SU's strategic direction, ensuring education and learning remain central to its work.
15. Keep students informed about academic developments and wins through campaigns, reports and digital channels.
16. Attend and support events such as Welcome Week, Open Days and academic forums.
17. Promote the work of Course Reps and Faculty Reps, celebrating their successes and encouraging wider participation in representation.

General Responsibilities

1. Uphold and promote University of Wolverhampton Students' Union core values: democracy, diversity, equality, sustainability and integrity.
2. Work closely with fellow Sabbatical Officers and SU Staff to deliver Wolves SU's strategic aims.
3. Attend relevant committees, identify emerging student issues, and report back outcomes to students.
4. Support students in disciplinary or academic appeal processes.
5. Help make SU spaces welcoming and inclusive across all campuses.
6. Participate in training, development, and performance review as required.
7. Responsible for developing and maintaining good relationships with:
 - i. Sabbatical Officers of the Students' Union
 - ii. All staff across the Students' union
 - iii. External stakeholders as relevant to the work of the team
 - iv. SU Representatives (including Course Reps)
 - v. Students
 - vi. University staff
8. As a Trustee, you share collective responsibility for:
 - i. Setting and maintaining UWSU's vision, mission, and long-term strategy
 - ii. Overseeing financial sustainability and performance
 - iii. Ensuring legal and regulatory compliance
 - iv. Protecting and managing UWSU's assets
 - v. Upholding the highest standards of governance and ethical leadership

What we're looking for

You should be able to demonstrate across the application process:	Essential	Desirable
QUALIFICATIONS		
Current student at the University of Wolverhampton	X	
Training or coursework related to leadership, communication, or governance		X
EXPERIENCE		
Experience as a Course Rep, Faculty Rep or similar representative role		X
Experience working with students or staff on academic issues	X	
Experience of working collaboratively to solve problems or deliver change	X	
Experience leading or coordinating a team, project or campaign	X	
KNOWLEDGE		
Understanding of academic issues affecting students (e.g., assessment, feedback, teaching quality)	X	
Knowledge of how representation and feedback can create change	X	
Awareness of higher education policy and trends		X
Understanding of equality, diversity and inclusion in learning		X
SKILLS AND ABILITIES		
Excellent communication and active listening skills	X	
Confident in meetings and able to represent others effectively	X	
Strong organisation, time management and record-keeping	X	
Able to work collaboratively with staff, students and external partners	X	
Analytical thinker able to interpret and present data effectively		X
Comfortable using digital platforms for communication and engagement		X
VALUES		
Values compatible with those of the students' union	X	
Professional, reliable, and approachable attitude	X	
Passion for improving the academic experience for all students	X	
Willingness to listen, learn, and act on feedback	X	
Respectful, inclusive and professional approach to working with others	X	
Demonstrates integrity, accountability and openness	X	