**Societies Locker Agreement**

Lockers are made available for Wolves Societies to use in the Students’ Union, they are the property of the Students’ Union and are allocated on a first come first serve basis due to limited numbers.

These lockers are for societies to store their equipment and resources, lockers are not to be used to store personal items for any individual student.

The Society’s use of the locker does not diminish the Students’ Unions ownership of the locker. The SU retains the right to inspect the locker to ensure that the locker is being used in accordance with its intended purpose, and to eliminate any hazards.

LOCKER MEASUREMENTS

* 15 lockers that measure 300 x 450mm
* 3 lockers that measure H910 x W457 x D457mm
* 1 locker that measures H1830 x W915 x D460mm.

**CONDITIONS FOR LOANING SOCIETY LOCKERS**

* Only Committee members of the society shall have access to the lockers, and no one else.
* The Students’ Union is not liable or responsible in any way for any loss of, or theft of, or damage to, any property which is left in the lockers at any time.
* The Students’ Union reserves the right to search lockers without permission or notification.
* The Students’ Union reserves the right to remove property contained in a locker if it contravenes any of our regulations.
* You will be given a key to access your societies locker. If you lose your key you will be charged £5 for a replacement one.

You will have access to your locker any time within the buildings opening times:

Monday 7:30am- 10pm

Tuesday 7:30am- 10pm

Wednesday 7:30am- 10pm

Thursday 7:30am- 10pm

Friday 7:30am- 10pm

Saturday 8am- 6pm

Sunday 8am- 6pm

Lockers can be found in MD070; the door should always be open. If it is locked you can have it opened via the SU Reception if it is within the Reception opening hours, if its outside of these hours you can phone security on 2106 who can open it for you.

**LOCKER RULES**

Please do **NOT:**

* Store any perishable food in the lockers
* Store money in the lockers
* Anything considered to be potentially hazardous

**Before your society is given a storage locker and key you must sign this agreement to say that you agree to the terms and conditions of locker usage.**

**You must also ensure the key is returned to the Societies Coordinator at the end of your Committee Role for handover and sign off to be received by the next Committee member.**

**LOCKER KEY REPLACEMENT**

If you lose your key please notify the Societies Coordinator, a replacement will be supplied for you. However, please note, this will be at a charge of up to £5.00 that will be taken from your society account.

Name of Society: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Committee position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_