

STUDENT TRUSTEE RECRUITMENT PACK

JANUARY 2022



Student Trustee Recruitment Pack

Thank you for your interest in becoming a Trustee of Wolves SU.

Wolves SU is an independent charity. We are proudly Wolverhampton. We exist to inspire and empower all students to get the best out of university and life.

We do this by being the heart of the student community, making life better, amplifying student voices, providing exciting opportunities and delivering services with impact.

As a registered charity we have a Trustee Board, which ensures the effective stewardship of the Students' Union.

The Board is responsible for the financial, legal and reputational integrity of the Students' Union and works with the Chief Executive and management team to set the strategic direction of the organisation.

We are proud to have a wonderfully diverse Board of Trustees which has other Student Trustees, Elected Officers and external Lay Trustees.

Our Trustee Board provides an excellent developmental opportunity to gain real tangible experience of operating a £1m organisation which has charitable and business elements.





As one of our Student Trustees has progressed from a Student Trustee into a Sabbatical Officer here at Wolves SU we now have an opportunity for another Student Trustee to join us.

We love supporting first time Trustees and you are not expected to have any prior experiences of operating charities or businesses. We do ask that you are proactive, engaged and willing to learn.

We are proud that our Trustee board reflects our vibrant student community and has young people, disabled people, LGBTQ*, women and people from ethnic minority backgrounds on our Board.

We encourage all of our students, and especially those from underrepresented communities, to consider this opportunity.

We have designed an open and inclusive recruitment process, if there are any barriers that prevent you from applying, please get in touch and we will see if we can remove them or find a suitable alternative.

Message from Angel, former Student Trustee and current VP Diversity

Hello, my name is Angel Morphew I am the VP Diversity Officer for 2021/22 but I was previously a Student Trustee.

Becoming a Student Trustee was one of the main highlights of my university experience! I was drawn to the role after having a conversation with a Careers Advisor on how I could build my skills on my cv and character. I reflected on my years at university and realised that I wanted to positively contribute to the university and student experience. So, when I saw an advert by the SU looking to recruit a Student Trustee... I jumped at the chance!

This role encourages you to utilise your strengths and develop skills that you didn't know you needed. You learn skills that are transferable to various future careers. For example, I have gained interviewing skills from being part of the appointment committee. I feel so much more confident and comfortable when speaking and presenting in front of a large group of people. I have contributed towards the strategic direction of the SU, which as a student is an impressive point to put on your CV.

As a Student Trustee I participated in Trustee Board meetings which allowed me to debate issues through using my own experiences and knowledge as a student. I felt that my insight as a student was valued by the board. I enjoyed representing the student body and helping to improve student welfare, inclusion, employability, mental health and so much more. This opportunity equipped me with the knowledge and skills in winning the election and becoming your VP Diversity Officer.

The best advice I can give you if you embark on this role, is the more effort and passion you put into the role, the more opportunities will come your way.

Many Thanks,

Angel Morphew (she/her) – VP Diversity Officer



What's in it for me?

Applying to be a Student Trustee is a fantastic opportunity to gain extracurricular skills and boost your employability. The average age of UK Trustees is 62, just 3% of UK charity are under 30 and only 1% are under 26.

By being a Trustee you will gain leadership experience of leading a £1m charity that few other people will have when graduating from university.

The role of a Student Trustee is to ensure that Wolves SU is acting in its members' interests and help maintain the strategic direction of the Students' Union, to ensure it makes the student experience the best it can be.

We will shortly be starting to deliver our 2021-2024 strategic plan, which will see us go on a journey of enhancement and improvement, meaning that you will be able to support the growth of our charity, and in turn, help more students get the most out of their university experience.

You'll gain experience being part of a board making decisions around financial resources, helping to steer the strategic direction of the Students' Union and gain an understanding of how a million pound organisation works.

You'll be supported with training to enable you to succeed in your role.

What experience do I need?

Essential:

- A commitment to Wolves SU
- Good communication and interpersonal skills
- Sound and independent judgement
- The ability to speak up and contribute to discussions
- Willingness to work in a team
- Willingness to learn, attend meetings and read committee papers
- Commitment to working in a student-led environment

Desirable:

- Experience of making or contributing to complex decisions

Time Commitment and Expectations

The Trustee Board usually meets on a Monday approximately four times per year (additional Board meetings may be scheduled throughout the year at the discretion of the Chair with advance notice).

You will be expected to be available on the following dates and times.

Monday 25th April 2022 (3pm - 5pm)

Monday 27th June 2022 (3pm - 5pm)

Monday 31st October 2022 (3pm – 5pm)

In addition the Trustee Board has various Sub Committees (Appointments Committee, Audit & Risk Committee & People & Culture Committee) with an expectation for Student Trustees to be part of the membership of those committees.

Term of Office

The term of office can be for a maximum of two years. Student Trustees must be students at University of Wolverhampton for the entirety of their term as a Trustee.

Remuneration

The role of a Student Trustee is voluntary. However, we will reimburse reasonable expenses such as travel. Wolves SU will provide an induction and training for the role on joining the Board.

Equality and Diversity

Wolves SU is committed to becoming a more inclusive and diverse organisation to better represent the student communities that we serve. Being a diverse organisation includes ensuring that people from marginalised communities are involved with the decision making processes at all levels within Wolves SU. We particularly welcome applications from individuals from a diverse background.

How to Apply

If you are interested in applying for the Student Trustee role or for an informal chat, please contact Sarah Bishop Chair of the Trustee Board via email address sarah@recruitrecruit.co.uk

To apply for the role, please send a CV and covering letter of no more than two pages to recruitment.wolvesunion@wlv.ac.uk covering why you would like to be a Trustee and how you meet the essential criteria.

Applications for the role close 12pm on **Friday 18th February 2022** with the anticipation that interviews will take place via Microsoft Teams on **Tuesday 22nd February 2022**.

Please note that students who are currently employed as a staff member at the Students Union' will not be able to apply for this role due to a conflict of interest

About Wolves SU

University of Wolverhampton Students' Union is an incorporated Charity and is funded primarily through a block grant received from the University. For more information about Wolves SU please visit our website: www.wolvesunion.org

