**Sponsorship Contract for Societies**

**Wolverhampton Students’ Union**

University of Wolverhampton, Wulfruna Street, Wolverhampton, WV1 1LY

Tel: 01902 Web: [www.wolvesunion.com](http://www.wolvesunion.com)

Before completing this contract, please ensure you have followed the procedures outlined in the Sponsorship Guide, which is available on the Committee Resource Hub.

This contract must be approved and signed by a committee member of the society and, subsequently, signed by the sponsor. The form should then be signed by the Wolverhampton Students’ Union’s Head of Engagement. Once signed the society shall retain the original and must provide copies for the sponsor and Wolverhampton Students’ Union.

1. **The Sponsor**

This contract is made between Wolverhampton Students’ Union and**:**

*(to be completed by the sponsor)*

|  |  |
| --- | --- |
| **Name of Sponsor:** |  |
| **Type of Business:** |  |
| **Contact Name:** |  |
| **Position:** |  |
| **Telephone:** |  |
| **Email:** |  |
| **Address Line 1:** |  |
| **Address Line 2:** |  |
| **Address Line 3:** |  |

|  |
| --- |
| **Head office Details** |
| **Address Line 1:** |  |
| **Address Line 2:** |  |
| **Address Line 3:** |  |
| **Telephone:** |  |
| **Email:** |  |
| **Website:** |  |

1. **The Beneficiary**

The beneficiary of this sponsorship agreement will be:

|  |  |
| --- | --- |
| **Name of Society:** |  |

1. **Financial Agreement**

The Sponsor has agreed to give the beneficiary a total sum of:

|  |  |  |  |
| --- | --- | --- | --- |
| **£**  |  (Net) | **£** |  (inc. VAT) |

1. **Responsibilities of the beneficiary**

As part of this agreement the beneficiary agrees to undertake the following services:

Please detail below the agreed requirements of the sponsorship deal.

|  |
| --- |
|  |

1. **Important Details**
* Wolverhampton Students’ Union may, at its discretion and in accordance with existing policies and the sponsorship guide, offer opportunities for the promotion of this sponsorship agreement.
* All promotional stationary (e.g. signs, banners, artwork and printed materials) will be provided at the sponsor’s own expense.
* Upon termination of this agreement Wolverhampton SU shall return all advertising material and agree if applicable, to discontinue the use of the sponsor’s logo.
* All monies must be received within 30 days of an official invoice.
* All monies must be pair directly to Wolverhampton Students’ Union. Wolverhampton SU will not accept responsibility for any payment given to a society representative.
* Correspondence relating to this agreement should be via Wolverhampton Students’ Union and addressed to the Head of Engagement.
1. **Signature of Participants**

This contract is valid from the date of signature until the final day of the academic year it is signed, unless notified in writing from either party giving one month’s notice.

**Signature on behalf of the Beneficiary:**

**Print Name:**

**Position:**

**Date:**

**Signature on behalf of the Sponsor:**

**Print Name**

**Position:**

**Date:**

**Signature on behalf of Wolverhampton Students’ Union:**

**Print Name:**

**Position:**

**Date:**