

Societies Elections Guide

What are Activities Elections?

Activities Elections are a key part of the Students' Union's democratic process. Every Society must take part for their group to continue operating into the following academic year. These elections usually take place between March and April, towards the end of the academic calendar.

How the Elections Work

Elections are held online via the Students' Union website, allowing all members of a Society to vote for who they'd like to see on next year's committee. This ensures continuity and student leadership within each group.

Getting Started with Your Elections

When the Society Elections period approaches, the Student Opportunities Team will email you to confirm which positions your group will be electing. All groups are required to elect students into the three core roles, which are pre-set and don't need to be requested.

Election Set-Up Support

The Students' Union will manage the technical side of your online election, including:

- When nominations open and close
- When voting opens and closes

If you have concerns about using the online system, please contact the Student Opportunities Team to discuss possible alternatives.

During the Elections Period

- **Encourage Participation:** Promote the opportunity to your members and highlight the benefits of joining the committee. A complete committee with all core roles is required for your group to continue.
- **Share the Key Dates:** Keep your members updated about nomination and voting windows so they can get involved in time.

After the Elections

- **Receiving Results:** Once the voting ends, the Student Opportunities Team will share the results with the current Chair, who should then notify the rest of the group.
- **Submit Committee Details:** Once your new committee is confirmed, submit the updated contact form. This ensures they receive relevant updates and access to your group's SU webpage.

- **Plan a Handover:** Outgoing committee members should arrange a meeting with the incoming team to pass along useful information, key contacts, and tips for success — such as how to prepare for the Welcome Fair.

Why Use the SU's Online Election System?

All groups benefit from using our centralised system, including:

- Higher engagement and participation
- Transparent and fair vote counting, done for you by the SU
- A simplified process with no need for paper ballots or manual counting