Constitution of the Wolverhampton Students’ Union - (Society Name)

## This constitution outlines the rules and regulations of the Society and is subordinate to the Constitution and Bye Laws of Wolverhampton Students' Union. It will be accessible to all members through the Society's webpage.

**Name**  
The society shall be called the Wolverhampton Students' Union [Insert Name] Society, hereafter referred to as the "Insert Name Society."

**Aims**

1. The aims of the Society shall be:  
   1.1 [Insert at least three aims]

**Membership**

1. Membership is open to all Union members in accordance with the Union Constitution and Byelaw 4.
2. Non-members can join after becoming Associate members of the Union. Associate members do not have voting rights, cannot be committee members, and cannot represent the Society in competitions.
3. All members must abide by the Union’s Code of Conduct.
4. The Society will be inclusive, ensuring no discrimination against any member.

**Affiliation**

1. The Society is fully part of Wolverhampton Students' Union and subject to its governing documents.
2. The Society requires a minimum of 10 members for full affiliation. New societies have six weeks from their launch to meet this requirement, or they may be folded unless an extension is granted.

**Membership Fees & Finance**

1. All members must pay a membership fee, with a minimum of £2. Fees must be paid before participating in Society activities.
2. The Society has two income streams:
   1. Society Account for funds from memberships, fundraising, and sponsorship.
   2. Development Fund grants from the Union.
3. The Society cannot hold its own bank account, and all finances are managed by the Union.
4. The Society cannot be run for private profit, and members cannot receive direct or indirect payment except for legitimate expenses.

**Sponsorship & External Affiliations**

1. Sponsorship and external affiliations must align with the Society's aims and Union policies. All affiliations must be approved at a General Meeting and reapproved annually at the AGM.
2. This constitution supersedes any agreements, terms, or rules set by sponsors or external organisations. Any conflicts between this constitution and external arrangements will be resolved in favour of the Students’ Union agreed constitution.

**The Committee**

1. The Committee is responsible for the Society’s day-to-day operations and will consist of:
   1. Chair
   2. Secretary
   3. Treasurer
   4. **Any additional roles must be approved by the Union.**
2. The Committee shall serve from August 1st to July 31st of the following year.

**Elections**

1. Committee elections will be held annually in accordance with Union procedures.
2. Voting is open to all paid members, with a 20% quorum required for elections. If quoracy is not met, a second election will be held.

**General Meetings**

1. The Society must hold at least one General Meeting per year (AGM).
2. 10 days’ notice must be given before any General Meeting.
3. Quorum for General Meetings is 25% of paid members.

**Amendments & Dissolution**

1. Amendments to this constitution must be passed by a majority vote at the AGM or a General Meeting and approved by the Union.
2. Should the Society dissolve, all assets will revert back to the Union.

**Acknowledgement**

1. By signing below, I confirm that I have read and understood the contents of this constitution. I agree to abide by its rules, uphold the aims of the Society, and commit to fulfilling my role and responsibilities as a member of the Committee or as a general member of the Society.

**Name:**…………………………………………………………………………

**Society Role Held:** ……………………………………………………………

**Signature:** ……………………………………………………………………..

**Date:** ……………………………………………………………………………