***Societies Ticketing Form***

Before filling in this form make sure an event has been created on the ‘What’s On’ page ([What's On (wolvesunion.org)](https://www.wolvesunion.org/ents/eventlist/)).

Please ensure that you give us at least 4 working days to go through your form and add this onto the website. The longer the better as at some periods we receive a high volume of requests through.

***Please be aware that on all purchases a 20% VAT will be included on the product.***

# ***Ticketing Information***

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| Society Name:  |
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| --- |
| Name of Event:  |
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| --- |
| Date of Event: |
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| --- |
| URL of Event from the ‘What’s On’ Page: |
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| Are you running this event as a one off or multiple times?:  |
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| --- |
| Where is the event being held?:  |
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| --- |
| Member Ticket Price: |
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| --- |
| Non-Member Ticket Price (Optional): Please state if there is a limit on the number of non-member tickets  |
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| Can non-Wolverhampton students purchase these tickets?: |
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| Overall Tickets Limit:  |
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| --- |
| Number of Tickets per person (Only if there is a limit):  |
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| --- |
| Date and time of tickets on and off sale:  |
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| Any information required from the customer: E.g. Medical details, dietary requirements  |
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| --- |
| Receipt:Text to be included on the email receipt, for example location of entry into the event. |
|  |

Thank you for completing the societies ticketing form please email it to societies.wolvesunion@wlv.ac.uk